Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '102'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	In a TCP header source and destination header contains:	8 Bits	16 Bits	32 Bits	128 Bits	C	C
2	Which is the false statement:	TCP enable dataflow for monitoring	It avoid network saturation	TCP makes communication between server and client.	In TCP/IP model Internet layer is closest to the user.	D	D
3	RDP server runs on:	Computers	Switches	Routers	Servers	C	C
4	Which service provide 3D view of earth:	Google Earth	Wikipedia	Skype	None of these	A	A
5	How can a user apply borders in MS Word?	Apply Borders Tool	Apply Borders Option	Apply Borders Menu	Apply Borders Feature	B	B
6	How can a user apply styles in MS Word?	Apply Styles Tool	Apply Styles Option	Apply Styles Menu	Apply Styles Feature	D	D
7	How can a user apply themes in MS Word?	Apply Themes Tool	Apply Themes Option	Apply Themes Menu	Apply Themes Feature	A	A
8	How can a user change line spacing in MS Word?	Change Line Spacing Menu	Change Line Spacing Tool	Change Line Spacing Option	Change Line Spacing Feature	B	B
9	Which function counts only numeric values in a range?	COUNT()	COUNTA()	COUNTIF()	COUNTBLANK()	A	A
10	Which function returns the rank of a number in a list?	RANK()	LARGE()	SMALL()	ROW()	A	A
11	Which feature allows recording repetitive tasks?	Macro Recorder	Solver	Scenario Manager	Data Table	A	A
12	Which function returns the value of a cell at a given row and column?	INDEX()	MATCH()	OFFSET()	LOOKUP()	A	A
13	Which Outlook feature allows creating custom rules for attachments?	Attachment Rules	File Rules	Mail Rules	Transport Rules	A	A
14	Which Outlook feature allows creating custom rules for categories?	Category Rules	Label Rules	Tag Rules	Flag Rules	A	A
15	Which Outlook feature allows creating custom rules for contacts?	Contact Rules	People Rules	Address Rules	Contact Options	A	A
16	Which Outlook feature allows creating custom rules for distribution lists?	Distribution Rules	Group Rules	List Rules	Contact Rules	A	A
17	Shortcut for copy in Google Docs?	Ctrl + C	Ctrl + V	Ctrl + X	Ctrl + Shift + C	A	A
18	Shortcut for decreasing font size ?	Ctrl + Shift + <	Ctrl + Shift + >	Ctrl + Alt + <	Ctrl + Alt + >	A	A
19	Shortcut for increasing font size?	Ctrl + Shift + >	Ctrl + Shift + <	Ctrl + Alt + >	Ctrl + Alt + <	A	A
20	Shortcut for inserting a comment?	Ctrl + Alt + M	Ctrl + M	Ctrl + Shift + M	Ctrl + C	A	A
21	Apply consistent look across slides	Slide Master	Themes	Layouts	Background	A	A
22	Not a valid PowerPoint view	Normal	Slide Sorter	Draft	Reading	C	C
23	Shortcut to duplicate a slide	Ctrl+D	Ctrl+C	Ctrl+Shift+D	Alt+D	A	A
24	File type for slideshow only	.pptx	.ppsx	.potx	.pdf	B	B
25	Presenter View shows	Notes	Animations	Themes	Layouts	A	A